

## Acknowledgement of Parent Involvement Policy

(NOTE: Families with students attending VPK are not required to complete parent involvement hours. However, if you want to volunteer on campus, you must still complete the criminal background check.)

### Documentation Required for Processing Background Checks for School Volunteers:

- ✓ You must fill out a Confidential Application form **each year** for each parent/guardian. This form allows us to insure that your information is current and up to date and provides us with permission to run your background check.
- ✓ This information will be shared between Cape Coral Charter schools at your request.

### Receiving Clearance:

- ✓ While your paperwork is being processed, you may still help in certain areas on campus. You will need to bring your driver's license with you each time you arrive on campus.
- ✓ You will receive a Clearance Notification once your background check is complete. This notification should be completed and returned. It provides us with the necessary information to help you complete your involvement hours.

### Requirements for Involvement:

- ✓ Parents/Guardians are required to complete a minimum of 12 involvement hours. **This requirement is per family, not per child.**
- ✓ It is your responsibility to accurately log your hours by signing in and out at the front desk or completing Off-Site Hours forms if necessary.
- ✓ When volunteering, you must sign in and out each time you are on campus. If you do not sign in/out you will not receive credit for those hours.

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I agree and acknowledge that our family will spend a minimum of 12 hours involved with the Cape Coral Charter School System for each school year that my child attends.

Parent/Guardian Name \_\_\_\_\_

Student Name(s) \_\_\_\_\_

Students currently enrolled/on waiting lists at (please check all that apply):

Christa McAuliffe ES       Oasis ES       Oasis MS       Oasis HS

Parent/Guardian Signature \_\_\_\_\_