2026-2027

Parent/Student Handbook

3507 Oasis Boulevard
Cape Coral, FL 33914
Phone: 239-945-1999
Fax: 239-540-7677
www.oasismiddleschool.net

Dear Oasis Family,

At Oasis Middle, our entire staff takes great pride in providing a safe, kind, caring environment, where students are taught to be respectful and responsible. Expectations for meeting academic expectations are very high. Our highly qualified teachers work diligently to ensure students are provided engaging learning activities, and that they are mastering the learning standards for their grade level. During the 2025-2026 school year, our students experienced the highest academic achievement in the history of OMS!

I truly appreciate all the support you repeatedly show for our school. The family atmosphere at Oasis is remarkable. Your generosity for our staff, and even other families, does not go unnoticed.

Please take some time to review the information in this handbook. Please know the Lee County Parent Guide & Code of Conduct for Students, 2026-2027, Grades 6-8, is available online: https://www.leeschools.net/our_schools/code_of_conduct - scroll down to the bottom of the page.

Thank you so much for being a part of the Oasis family. We are so proud you have chosen to entrust us with your child. It's a job we take very seriously.

Donnie Hopper, Principal

Vision – "Four Schools, One Vision"…We believe everyone can succeed in a nurturing and secure learning environment that is supported by diverse and meaningful community partnerships.

Mission – To create a K-12 system that educates students to be responsible, critical thinkers who are prepared to successfully compete in a dynamic, global workforce.

School Hours:

Classes:	7:40 a.m. - 2:20 p.m.
Office Hours:	7:00 a.m. - 3:00 p.m.

7:10 a.m.	First bell – students may enter building; breakfast begins.
7:30 a.m.	Breakfast ends.
7:40 a.m.	Tardy bell rings – students should be in their classroom.
2:20 p.m.	Bus departure
2:20 p.m.	Car line dismissal begins.

2026-2027 BELL TIMES

PERIOD	TIME
1/2	7:40 - 8:48
3/4	8:52 - 9:57
5/6	10:01 - 11:06
7/8	11:10 - 12:59
9/10	1:03 - 2:09

DISMISSAL

PERIOD	TIME
6th, 7th Grade Bus	2:09
8th Grade Bus	2:11
Walkers, Bikers (Cafe) Parent Pick-up	2:18

Arrival/Dismissal Procedures

Student Drop Off and Pick Up

Students may not be on campus prior to 7:10 a.m. Students transported by car should be dropped off in the back of the school between 7:10 and 7:40 a.m. Students who arrive after 7:40 a.m. will be marked "tardy." Tardies will be tracked this school year. Consequences will be issued for students who are repeatedly tardy for school. After three unexcused tardies, a detention may be issued.

For student safety, please do not use the bus ramp or staff parking lot for unloading or picking up students. The City of Cape Coral Charter School Authority is not responsible to provide supervision of students on premises more than 30 minutes before or after the school day and school activities. Students who have not been picked up by 2:50 p.m. will be supervised by the After-School Program at the daily rate.

AM Drop-Off Procedure

OMS is not responsible for children dropped off prior to 7:10 a.m. or not picked up after 2:50 p.m.

Drop Off Time: 7:10-7:40 a.m.

· *Do not drop children off in the front parking area and have them walk through parked cars and traffic.*

· Enter through the High School entrance. Go behind the High School and Gym. Stay to the right at the grass divide and proceed in two lanes to airnasium/play area. Pull to the farthest cones. Children should exit and walk behind the cones to the airnasium and follow the sidewalk to the main building.

· Parents are not permitted to walk their children to class. Teachers are completing preparations for instruction during this time. If you need to speak with a teacher, please email the teacher to make an appointment.

PM Pick-Up Procedure

Pick Up Time: Please do not begin lining up until 2:00 p.m.—lining up earlier interferes with the high school dismissal. Pick up location is the same as the drop off location. Students may not be picked up in front of the school in the bus ramp or in the parking lot.

Bicycle Safety Rules

Bike riders must obey all traffic laws and signs when riding on roads. Riders must wear a helmet.
Bike riders must:

· Wear a helmet.
· Ride single file with traffic.
· Use hand signals when stopping or turning.
· Ride as close to the right-hand curb as safety permits.

There is a designated area for bicycles to be parked at school. This area is open in the morning before the start of school and locked during the school day. Each child should bring a lock to secure the bicycle in the bike rack area. You are responsible for the safety and security of your bicycle. Do not ride your bike in the breezeway.

Skateboards should be kept in the racks located in the breezeway.

Bus Information

To be eligible to receive transportation, you MUST have filled out a TRANSPORTATION REQUEST FORM following the timeline established by the Transportation Department, so routes and times can be adjusted to

accommodate all the students. No route changes can be made. If you desire bus transportation after school starts, you must fill out the Transportation Request Form. The correct form can be found on our school website. Routing for these new requests could take up to three weeks. Only one bus route per student is permitted, even for split families.

Riding other buses for the purpose of going home with friends, going to non-school meetings, clubs, and other personal conveniences will NOT be approved. Permission will be approved for a student to ride a bus other than the one assigned or to get off at a stop other than the one assigned only in cases of emergency.

You will be assigned one bus stop for your child/children. It is your responsibility to be at the bus stop on time. You should arrive 10 minutes prior to your scheduled pick-up time.

Bus Procedures

Bus riders will be dropped off in front of the school in the morning. Students will load onto buses in this same location in the afternoon for dismissal. We will hold cars until the buses are loaded and departed.

Bus Safety

Riding the school bus is a privilege and students are expected to follow all safety rules and directions of the bus driver. Violation of bus safety rules is considered a serious offense and will be reported to the school administration. Please refer to your copy of the School District of Lee County Code of Conduct for Students for a list of behavior expectations for the students to follow. It is the responsibility of parents to monitor student safety at the bus stops before the arrival of the bus and following unloading each afternoon.

Bus safety rules:

- Riding the school bus is a privilege. Please be respectful to your driver and your surrounding peers.
- Florida Statue by law all students **must** be in a seatbelt or referrals will be given.
- Stay seated with your seat belt buckled in your assigned seat designated by your bus driver.
- The school bus is an extension of the school. The same rules apply on the bus as in the classroom.
- The bus driver is in full charge of the bus. Students must obey the bus driver.
- Unnecessary conversation with the bus driver is dangerous. Please refrain from talking to your driver while the bus is in motion unless it is an emergency.
- **Be at your assigned bus stop and out of your car ready to board 10 minutes before it is scheduled to arrive**. Wait for your bus 10 minutes after it is scheduled to arrive as there might be traffic or accidents to cause your driver to run late.
- **Always stay off the roadway** while waiting for your bus. Students must exhibit appropriate behavior at the bus stop location.
- Wait until the bus has come to a complete stop before approaching and attempting to get on or off your bus.
- Leave the bus only with the consent of your bus driver.
- If it is necessary to cross the street after leaving the bus do so in the following manner:
    1. **Stop at the crossing arm. Look left, right, and left again for traffic. Look at your driver, upon signal from the driver, proceed across the roadway. If your driver honks do not cross the road.**
- Children under the age of 10 years old must have a signed note by their parent or guardian to be released from the bus to walk home. If your child will be picked up by someone other than the legal parent or guardian, the Transportation Department and your bus driver must have a signed note stating the name of the person that will be picking up your child at the bus stop. The person that is picking up your child will need to provide identification to your bus driver.
- Keep head, arms, and all body parts inside the bus window always.
- Absolute silence is required when approaching or crossing railroad tracks.
- When police or emergency vehicles are approaching stay seated and silent.
- Exit the bus by the emergency door only when told to do so by the driver, or in case of an emergency involving the bus.

- Students may not enter the bus in the absence of the driver.
- Students must ride assigned bus and cannot board or depart the bus at any stop other than the students regular assigned bus stop. Emergency changes must be requested by the parent and approved by the principal and transportation manager.
- It is a felony to throw any items out of windows. Parents and students will be held responsible.
- Parents and students will be held responsible for all vandalism done to the inside or outside of the bus.
- No signs will be displayed from the bus.
- Eating, drinking, or chewing gum, will not be allowed on the school bus. This also includes Lollipops.
- Anything that interferes with student safety will not be allowed. No fighting, profanity, abusive language, large or sharp objects, fireworks, balls, bats, or glass containers.

If allowed, earbuds must be used to listen to music and watch videos so there is no distraction to the driver. Any inappropriate pictures or videos displayed on the bus can result in disciplinary actions by the principal. Cell phone calls can be a distraction and are not allowed on the bus.
Anything that interferes with student safety will not be allowed. No fighting, profanity, abusive language, large or sharp objects, fireworks, balls, bats, or glass containers.

Discipline for violation of bus safety rules is as follows:

- 1st offense: Warning
- 2nd offense: 1-3 day suspension from bus
- 3rd offense: 3-5 day suspension from bus
- 4th offense: Loss of bus riding privileges*

**Any incident that is determined to be severe by school administration may be considered as a 4th offense regardless of whether there have been prior offenses.*

Change of Transportation Procedures

If a student needs to be picked up before the 2.20 p.m., dismissal time, and/or there is a change in the way your child will be sent home, a note should be sent that morning to the front office. *If an emergency arises, please notify the office by 1:45 p.m.* Please limit such changes to emergencies only. Parents will not be permitted to sign children out early as a convenience to avoid car-line procedures. *Please note, three (3) early sign outs may equal one (1) day of absence.*

Children Leaving During School Hours

Students may not leave during the school day without permission. When parents come to school to pick up their child before the school day is over, they must bring proper ID and report to the front office. The receptionist will ask the teacher to excuse the child and have him/her sent to the office. Parents should not call the office ahead of time and ask their child wait for them in the office. The student will be called for once the parent arrives. Classes will not be interrupted for parents who wish to speak to a child on the phone.

Parents who want to pick up their child, instead of letting him/her go home on the usual bus, MUST obtain a note from the school office. No child will be allowed to dismiss from the bus ramp area unless there is a note from the office. Leaving school early should only be done on a very limited basis. Leaving early is a disruption to your child's learning and the classroom.

Inclement Weather

If lightning is in the area during our dismissal process, the line will be stopped and children will be taken to the gym until the storm passes. Parents may walk to the gym to pick up their children. We will not bring your child to your vehicle if lightning is in the area. Walkers and bike riders will also be held in the hallway of the main building or the cafeteria.

Walkers, Bike Riders Dismissal Procedure

All walkers and bike riders will report to the cafeteria when students are dismissed. They will be held in the cafeteria until all buses have cleared the front of the school.

Attendance

Every student is expected to be on time and present each day school is open during the school year. Regular attendance is essential if a student is to make use of the educational opportunities the school offers. Parents are solely responsible for their children's regular school attendance.

Teachers will not provide work to a student prior to their absence, or for a child to take with them during an absence. All work must be completed once the student returns to school from the absence.

Notification of an absence:
The parent/legal guardian of the student must report absences to the school the day the student is absent and provide a reason for the absent.

OMS
Report absences using the Oasis Middle app or by emailing oms.attendance@oasiscs.org

Be sure to include the following information:

- Student First and Last Name:
- Grade:
- Teacher:
- Date of absence(s):
- Parent Name:
- Reason for absence:
- And attach any documentation you might have for the absence:

** Students who miss school for three (3) consecutive school days will need to provide a note from a doctor to continue to excuse absences.

Only the school principal is authorized to excuse an absence.

EXCUSED ABSENCES:
1. Illness of student
2. Illness of an immediate family member (parent/guardian, sibling)
3. Death in the immediate family (up to 5 days will be excused)
4. Religious holidays of the student's own faith
5. Required court appearance or subpoena
6. Scheduled medical or dental appointment
7. Students having, or suspected of having, a communicable disease which can be transmitted are to be excluded from school and are not allowed to return to school until they no longer present a health hazard. Refer to the most current illness policy - https://www.leeschools.net/common/pages/DisplayFile.aspx?itemId=32660134

UNEXCUSED ABSENCES:
1. Absences not excused as defined in the previous section, are considered unexcused.
2. Reported absences that do not include a reason for the absence.

Excessive unexcused absences:
When a student accumulates an excessive number of absences (5 days in a calendar month or 10 days within 90 calendar days) the school social worker will intervene by means of phone calls, letters, and scheduled meetings

with parents. The OMS grading policy for unexcused absences exceeding 15 days will apply (15 days or more within 90 calendar days).

Grading Policy for Unexcused Absences *(15 Days or More - within 90 Calendar Days)*

1. **Work Assigned During an Absence:**
    - **Assignments missed due to an unexcused absence for any class will receive 50% credit. It is the student's responsibility to check with the teacher for missed assignments upon their return.**
2. **Make-Up Policy:**
    - **Students may submit missed work for 50% credit, following the guidelines set by the teacher. However, the availability of make-up assignments may vary depending on the nature of the assignment. Students will only be allowed 5 days to submit a missed assignment.**
3. **Missed Assessments:**
    - **Students must take all assessments (quizzes, tests, presentations, etc.) in person with their teacher.**

Per Florida Statute 322.091, students who exhibit excessive unexcused absences may be ineligible to receive or maintain driving privileges.

Other absences:
A student may not participate in any school activity on the same day they are absent from school.

A student participating in an athletic event or school-sponsored activity must be in school a minimum of 3 periods. This does not apply to weekends or any approved days off from school for students.

Any student who is not in attendance at school due to an out-of-school suspension is prohibited from being on any school district property during the time of the suspension, for any reason. This includes after-school activities and all athletic events. If suspended students are seen on campus, they shall be reported to law enforcement officers.

Tardy to school or to class:

- Detentions will be issued after every 3rd tardy – late to school.
- A student is considered tardy to school or tardy to class when they are not in their assigned classroom when the bell rings. Students will be marked tardy if not in class on time. STUDENTS MUST BE ON TIME TO SCHOOL.
- HIGH SCHOOL/MIDDLE SCHOOL: If a student shows up to school after the first period of the day, it is considered an unexcused absence for the first period of the day, not a tardy to school.

If a student is absent from school, it is their responsibility to make up the work missed during this time period once the student returns to school. For making up work, students will have the same number of days missed plus one day for completion.

Minors between the ages of fourteen and eighteen years of age who do not attend school regularly will not be issued a learner's permit or will have their driving privilege suspended by the Florida Department of Highway Safety and Motor Vehicles. (Section 322,091, Florida Statute).

Students without a completed Certificate of Immunization indicating compliance with the current required schedule of immunizations will not be allowed to attend classes until this document is provided or a waiver is obtained. Absences due to non-compliance with immunization requirements shall be considered unexcused. Students transferring to Lee County who are considered homeless, children of a military family or are under the care of the Division of Children and Families, have a 30-day waiver of both health examination and immunization requirements.

Make up Work

Make-up work for credit and grade is allowed for all absences up until students accumulate 15 or more unexcused absences within 90 calendar days (see above for Unexcused Absences or Grading). Immediately upon return to school, the student will be given the number of days absent plus one additional day to make up all work missed. **Assignments not turned in after this deadline will be given a zero. Extra credit assignments will not be provided to replace assignments that were not turned in after an absence.**
A code of "Z" is entered into Focus as a place holder for missed assignments. A "Z" does calculate as a "0" for the final grade until the assignment is submitted by the student.

Tardiness

Tardiness is defined as a student not being in the classroom when the class is scheduled to begin.

We will track all students who are tardy for the start of school – arriving after 7:40 a.m. Students will receive a detention for every three tardies to school in a quarter.

1. Parents must follow the same process to excuse a tardy as they do to excuse an absence.
2. Excessive tardiness shall be addressed on a case-by-case basis to determine if there is a pattern of non-attendance. Non-attendance for instructional activities is established by tardiness, early sign-outs, or absences for all or any part of the day.
3. Tardiness to any class without documentation may be considered unexcused.
4. Habitual tardiness is defined as three (3) or more tardies to school or to an individual class per quarter.
5. Principal has the discretion to excuse tardiness for extenuating circumstances.
6. Unless excused under the provisions of this policy, accumulated tardiness will be recorded as unexcused absences.

Habitual tardiness is defined as (6) or more tardies to school or to an individual class per quarter. For enforcement of compulsory school attendance, (3) unexcused tardies or unexcused early sigh-outs may, at the discretion of the school principal, be considered equal to one day of absence.

Early Sign-Outs

Early sign-outs are defined as a parent or guardian signing out a child before the end of the school day.

1. No student shall be released within the final 20 minutes of the school day unless the principal/designee determines it is an emergency.
2. Excessive early sign-outs will be addressed on a case-by-case basis to determine if there is a pattern of non-attendance.
3. Unless excused under the provisions of this policy, accumulated early sign-outs will be recorded as unexcused absences.

Behavior Management Program (Positive Behavioral Interventions and Supports – PBIS)

For all behavioral incidents, we follow the School District of Lee County's Code of Conduct for Students. Our warning system for students is tracked using Minga. Warnings are tracked in Minga by having staff members complete a Minga a formal warning has been issued. As a student accumulate more Mingas, they may earn a detention, a parent conference, or a suspension.

Celebrations and special events are held each quarter for students meeting our Gator Expectations and having a limited number of Minga reports (i.e. bingo celebration, ice cream treats, field day, student vs. staff games, etc.).

Birthday Celebrations and Snacks

We enjoy celebrating birthdays with your children. Students are not allowed to have balloons, flowers, or gifts delivered directly to them in the classroom. Any items delivered to the school for students will be held in the office until dismissal. Balloons are not allowed on our school buses. All items brought into school for celebrations must be store-bought.

Breakfast/Lunch Program Information

Monthly menus are posted on our website. We are part of the National Free/Reduced Lunch Program. If you think you qualify, you must fill out required confidential paperwork.

Lunch accounts may be replenished at www.myschoolbucks.com

If writing a check, please make checks payable to Oasis Charter Middle School (OCMS).

Prices: *(Subject to change)*
Breakfast Price Daily - $2.25
Lunch Price Daily - $3.50
Extra milk - $.75

Students must have a doctor's prescription to have alternative selections. The nutritional values of our lunches are available for review upon request.

It is our cafeteria's mission to provide a healthy meal to all students at lunchtime. If a student's balance is below the necessary amount to purchase a lunch, they could be given one of two choices: turkey sandwich, peanut butter and jelly sandwich. Written notice will be sent when a student's account has no funds.

Cape Coral Parks and Recreation - Before and After School Care – No Longer Available at Oasis

The City of Cape Coral Parks and Recreation Department will no longer handle our childcare needs. Program Fees and Hours of Operation can be obtained by contacting City of Cape Coral Parks and Recreation Department at 540-1410.

OMS does have a fee-based after-school program available from 2:20-5:00 p.m. Information can be obtained on our website, or by calling the front office.

Cell Phones (Wireless Communication Device)

For purposes of this policy, "wireless communication device - WCD" includes computers, tablets (e.g., iPads and similar devices), electronic readers ("e-readers"; e.g., Kindles and similar devices), cell phones (e.g., mobile/cellular telephones), smartphones (e.g., BlackBerry, iPhone, Android devices, Windows Mobile devices, etc.), telephone paging devices (e.g., beepers or pagers), and/or other web- enabled devices of any type, such as smart watches, as well as headphone and/or earbuds connected to these devices.

At the time of printing this handbook, students are permitted to have WCDs at school.

During the school day (from the time a student arrives on campus until the 2:20 p.m. bell – students should not be using their devices while on campus through the dismissal process) the WCD should be turned off and cannot be visible. For example, a student is not permitted to have a phone in the back pocket of their pants. Phones should not be taken out at any time during the school day, including in the restroom. Students are not to make or receive cell phone calls or texts during the school day. **A violation of this policy will result in the student's phone being taken and given to Administration. A parent/guardian must come to school to pick up the phone or device.**

Students are prohibited from using WCDs during the school day, including while off-campus on a field trip, to capture, record or transmit the words or sounds (i.e. audio) and/or images (i.e. pictures/video) of any student, staff member, or other person in the school or while attending a school-related activity. Using a WCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a WCD to violate the privacy rights of another person may have their WCD confiscated and held until the end of the school day and/or until a parent/legal guardian picks it up, and may be directed to delete the audio and/or picture/video file while the parent/legal guardian is present. If the violation involves potentially illegal activity the confiscated WCD may be turned over to law enforcement. The prohibitions herein also include using a WCD or any other device to covertly listen-in or make a recording (audio or video) of any meeting or activity in school. This includes placing a WCD or other device with one- or two-way audio and video communication technology (i.e. technology that allows a person to listen to live conversations and sounds taking place in the location where the device is located), within a student's book bag or other property of the student or on the student's person without express written consent from an administrator, IEP Team, or Section 504 Team.

"Sexting" is prohibited at any time on school property or at school functions. As set forth in State law, "sexting" is the knowing transmission or distribution to another minor by a computer or similar device any photograph or video of any person that depicts nudity and is harmful to minors. Sexting also includes possessing a photo of any person that was transmitted or distributed by another minor that depicts nudity. Such conduct not only is potentially dangerous for the involved students, but can lead to unwanted exposure of the messages and images to others, and could result in criminal violations related to the transmission or possession of child pornography. Such conduct will be subject to discipline and possible confiscation of the WCD. WCDs, including, but not limited to, those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, restrooms/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. Students shall have no expectation of confidentiality with respect to their use of WCDs on school premises/property.

Students may not use a WCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. In particular, students are prohibited from using WCDs to: (a) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs; and (b) engage in "sexting" - i.e., sending, receiving, sharing, viewing or possessing pictures, text messages, e-mails, or other materials of a sexual nature in electronic or any other form.

Students are also prohibited from using a WCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using WCDs to receive such information.

Students are personally and solely responsible for the care and security of their WCDs. Oasis Middle and the Cape Coral Charter School Authority assume no responsibility for theft, loss, or damage to, or misuse or unauthorized use of WCDs brought onto its property, or the unauthorized use of such devices.

Parents/Legal guardians are advised that the best way to get in touch with their child during the school day is by calling the school office – 239-945-1999.

Students may use the school’s phone to contact their parents/guardians during the school day.

Change of Address and Phone Number

Parents must inform the office in writing if there is a change of address or telephone number to facilitate mailing and communications between school and home. Up-to-date telephone numbers and addresses are necessary in case of an emergency. Every student should have an Emergency Card with current information on file in the office. If you have court documents pertaining to custody issues, please be sure we have a copy.

Chromebooks for Students

Each student attending OMS is issued a student Chromebook, a charger, and a protective sleeve. Parents/guardians must sign a Computer/Device Receipt and Responsibility Form prior to students receiving a Chromebook. All Chromebooks, chargers, and protective sleeves are property of Oasis Charter Schools. Parents/guardians are responsible for the replacement cost of any equipment checked out to them that is lost, stolen, damaged, or seized.

Fees must be paid for students to participate in any special school events, including intramurals, dances, quarterly awards, etc.

Student Name: _____ **Student ID:** _____

CAPE CORAL CHARTER AUTHORITY
COMPUTER/DEVICE RECEIPT AND RESPONSIBILITY FORM

I am receiving from the Oasis Charter Schools a computer/device identified below ("Equipment") that my child can use outside of the school campus for educational purposes. **The Equipment is and will remain the property of the Oasis Charter Schools.** Changes or modifications may not be made to Oasis Charter Schools Chromebooks (i.e. stickers, painting, decorating, etc.). Any additional property must be returned to the Oasis Charter Schools in good working order (i.e., power adapter, sleeve, etc.). I agree to return the Equipment as directed by Oasis Charter Schools.

I understand that the Equipment, like textbooks, is instructional material, and that I am legally responsible for the replacement cost of the Equipment if it is lost, stolen, damaged or seized while in my possession. I am responsible to ensure that the Equipment is cared for properly. If the Equipment is stolen while in my care, I understand that I am responsible to report the item missing or stolen to school, and will be charged for the Equipment replacement.

I understand that the Equipment may allow access to the Internet. While Oasis Charter Schools makes every effort to limit access to inappropriate content through Internet filtering systems, it is the responsibility of the parent/guardian to monitor and control the student's use of the Equipment. Inappropriate use is a violation of the Code of Conduct for Students and *School Board Policy 2.20.*

Oasis Charter Schools reserves the right to monitor or access the contents of its computers if it suspects or is advised of possible breaches of security, harassment, or other violations of policies, rules, regulations, directives, law, or evidence exists which demonstrates to the school or Oasis Charter Schools that its computers may contain information, data, or other intellectual property that belongs to another person. Students have no expectation of privacy of content stored on or accessed through Oasis Charter Schools Equipment.

Any software and instructional content contained on the Equipment is licensed to the Oasis Charter Schools. Any copying, modification, merging or distribution of the software is prohibited. The student is responsible for complying with any and all hardware, software and service provider licensing agreements, terms of use and applicable state and federal copyright and other intellectual property protections. Violation of any such licenses, terms or laws shall constitute a violation of *School Board Policy 2.20*. Only software approved by Oasis Charter Schools may be installed on the Equipment. Students must not intentionally modify system configuration files or otherwise interfere with the functioning of the Equipment.

Replacement costs (all replacements and parts must be ordered by Oasis Charter Schools):
Device (lost, stolen, or unrepairable): $378.00
Chromebook Case (lid or base of Chromebook): $262.00
Screen: $262.00
Keyboard: $131.00
Power Adapter & Cable: $42.00
Sleeve: $21.00
Metal Inventory Tag: $5|00

Fees must be paid for students to participate in any special school events, including intramurals, dances, field trips, etc.

***A Chromebook will not be issued to a student until this form is signed and returned to your child's school. Fee payments can be scheduled if needed.**

_____

Student Signature

_____ _____

Parent Signature Date

Clinic

Medication in School

Medication should be given by the parents and taken at home, if possible. Medication may be taken at school only if failure to take it could jeopardize the student's health. The medication must be in its original container from the pharmacist and be taken under supervision of school personnel. The parent must provide written permission on Form MIS 398 supplied by the school. If medication is to be given in school for longer than two weeks, a statement from the attending physician must also be provided on Form MIS 401 supplied by the school. Medications must be brought to school by the parent or guardian in its original container. (Unopened, if it is an over-the-counter medication.) No over-the-counter medicine such as aspirin or cough medicine will be given without the parent completing Form MIS 398 mentioned above. Cough drops may not be brought to school or used in school by students.

The school, by law, cannot provide medications for students; nor can medication be sent to school or home with a student. A parent or guardian must bring any necessary medication to the clinic with completed forms and written instructions.

*If your child is going on a field trip, please notify the school/teacher/clinic a day prior to the trip to review medical needs.

Code of Conduct

The purpose of discipline is to help students in the development of self-control and responsible behavior. Students at Oasis are expected to conduct themselves in a manner that will bring credit to themselves, their parents/guardians, and to their school. Please review this Code of Conduct (an extension of the Lee County School District Code of Conduct) and the Lee County School District Code of Conduct with your child. We will follow the School District of Lee County's Parent Guide and Code of Conduct when determining the appropriate consequences for inappropriate behavior.

- Arrive to school on time.
- Walk to all classes and to the buses; running is never allowed.
- Complete all assignments for each class and be prepared for tests.
- Treat others the way you want to be treated. Hitting, fighting, or any behavior which is harmful to others will result in immediate consequences.
- No candy, gum, and toys at school.
- Take home notes, weekly newsletters, and homework. Return all signed notes.
- Harmful objects, such as knives, lighters, and matches, should NEVER be brought to school. Doing so will result in immediate suspension from school.
- Take care of textbooks, library books, and electronic devices. Students will be required to pay for damaged or lost books, or computers.
- Be respectful of adults and all students in your words and actions.
- Speak in a normal tone of voice in all classes, hallways, and lunchroom. Shouting and profanity are never acceptable.
- Parents are encouraged to work with the school in matters of discipline.
- Be respectful for the school by keeping all areas of the school clean and neat.
- Be kind, caring, and respectful to everyone.

Minga

Minga is a web-based application used to document and track student behavior. A Minga report is initially written as a warning to students for minor behaviors. Multiple Minga reports will have consequences aligned to the Code of Conduct. More substantial behaviors, or the need for repeated warnings, would lead to staff entering the behavior incident in Focus using a Minor Referral.

The Minga records will be used as an entry ticket into various school events. Too many Mingas could eliminate a student from an event.

All major behavior incidents will be entered into FOCUS.

Bullying/Harassment

Section 1006.147, Florida Statutes, prohibits bullying or harassment of any student or employee of a public K – 12 educational institution. Oasis Schools will not tolerate bullying or harassment of any type. All students and employees have the right to feel respected, secure and safe while participating in school and school related activities. School District policy and procedures are specified in School Board Policy 4.14.

The policy requires that:

- All incidents of bullying or harassment be reported to the designated administrator.
- All allegations of bullying or harassment are investigated in a timely manner.
- Parents of both parties (the alleged bully and the target) are notified that the investigation is occurring.
- Parents are notified of the outcome of the investigation.
- Interventions and disciplinary consequences will be provided to a student who has committed an act (or acts) of bullying.
- The student who is the target of the behavior receives appropriate interventions and follow up.

Bullying includes cyber bullying and means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by a student or adult that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation; and may involve, but is not limited to:

- Teasing
- Threat
- Stalking
- Theft
- Cyberbullying
- Sexual, religious, or racial harassment
- Destruction of property
- Social exclusion
- Intimidation
- Physical violence
- Public or private humiliation

Harassment is any threatening, insulting or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that 1) places a student or school employee in reasonable fear of harm to his or her person or damage to his or her property, 2) has the effect of substantially interfering with a student's educational performance, opportunities, or 3) has the effect of substantially disrupting the orderly operation of a school including any course of conduct directed at a specific person that causes substantial emotional distress in such a person and serves no legitimate purpose.

Bullying or Harassment may be because of Race or Color, National Origin or Ethnicity, or Disability; but may not be attributable to any of those factors. Harassment (including sexual harassment) based on race, color, national origin and disability are against the law. Discrimination based on race, color and national origin is against the law. Examples of conduct which may constitute bullying or harassment include:

- Graffiti containing offensive language
- Name calling, jokes, or rumors
- Threatening or conduct directed at another because of one's race, color, ethnicity, national origin, disability, or personal attributes
- Notes or cartoons related to one's race, color, ethnicity, national origin, disability, or personal attributes
- Racial slurs, negative stereotypes and hostile acts based on one's personal attributes

• A physical act of aggression or assault upon another because of, or in a manner reasonably related to, race, color, ethnicity, national origin, disability, personal attributes
• Other aggressive conduct such as theft or damage to property which is motivated by one's race, color, national origin, ethnicity, disability, or personal attributes

If any words or actions make you feel uncomfortable or fearful, you need to tell a teacher, counselor, the principal or assistant principal or the equity coordinator. You may also make a written report. It should be given to the principal. Your right to privacy will be respected as much as possible. We will act if anyone tries to intimidate you or take action to harm you because you made such a report.

Communication

OMS uses a variety of programs to communicate with students and families.
• Focus – all student grades are kept in Focus - https://lee.focusschoolsoftware.com/focus/
• Google Classroom – many teachers have a Classroom page. Limited content is uploaded here. Teachers are not required to have a Classroom page.
• Oasis Middle app – in the App Store or Google Play Store – everything you need related to OMS.
• School Messenger - please be sure to download the School Messenger app for your cell phone, and check your email often.
• Facebook – for general school news, follow us @OasisMiddleOMS
• OMS website – www.oasismiddleschool.net – calendar, uniform information, and so much more.
• All staff members have access to a telephone and e-mail.
• Parent-Teacher Conferences will be held as needed. Please contact the office to schedule.
• • If you have not received a response from a communication to staff within 24 hours, please notify the office for assistance.

Grievance Procedure

We desire to work with parents on all issues. We believe that problems can be best worked out with the parties most involved. If you feel you have a problem at school, please follow the procedure outlined below:

1. Make an appointment to discuss the issue with your child's teacher.
2. If the problem continues or no resolution is agreed upon, schedule an appointment to meet with the principal and the teacher.
3. Schedule to meet with the principal.

Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the School District of Lee County and the Cape Coral Charter School Authority, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. We may disclose appropriately designated directory information only if you have given consent. The primary purpose for the release of directory information is to allow us to include your child's information in certain school publications. Examples include:

• A playbill, showing your student's role in a drama production
• The annual yearbook
• Honor roll or other recognition lists
• Graduation programs; and
• Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations that have legitimate business with the School.

If you do not want the school to disclose directory information from your child's education records, you must indicate that choice on the Required Family Information form which will be provided in the Student Packet. This must be returned to your child's school within ten days. The following has been designated as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Dress Code Policy - Uniform School

Boys/Girls:

- Shirts: Black, purple, and gray polo's* with OMS logo (approved vendor is Sallee Promotions). Shirts worn under uniform shirts must be matching color.
- Pants: Navy blue, black or khaki uniform pants, or, blue or black denim jeans. Pants should be worn at natural waist, no sagging, and have no rips, tears, or holes. No Cargo jeans (multiple pockets). Jeans should not be wide-leg/baggy. Capri length is acceptable. All pants must be plain with no designs, embellishments, or embroidery. NO YOGA/tight fitting stretchy bottoms or sweatpants with or without pockets or belt loops is acceptable. NO Lycra or Spandex. Basketball shorts are not acceptable.
- Shorts: Navy blue, black or khaki uniform/cargo shorts *(denim is not permitted).* Pants should be worn at natural waist, no sagging. Navy blue, black or khaki uniform skorts. The hem of shorts/skorts MUST be at or longer than fingertip length when the child's arms are extended straight by her side. Skirts are NOT acceptable.
- Shoes: Closed-toed shoes, preferably sneakers. No boots or slippers.
- Belts: Must be worn at the waist.
- **Oasis High School polo shirts, hoodies, pullovers, sweatshirts, etc. are not allowed – students must only wear OMS gear.**

Jackets/Outerwear:

OMS pullover/zip-up/1/4 zip sweatshirts ONLY. These can be purchased through the approved vendor on the website. STUDENTS MUST wear OMS logo collared polo under the OMS sweatshirt. Colors must be black, gray, purple, green, or pink.

Physical Education Uniforms:

Gym t-shirt (purchased from the school) *or* solid gray shirt and solid black shorts.

Spirit Wear:

T-shirts are permitted each Friday. Other special days will be announced throughout the year.

Items not considered part of the Uniform Policy:

Students will be permitted to wear nail polish if it is not a distraction. Jewelry should be limited to an appropriate necklaces, single bracelet, rings or earrings. Hoop earrings should be no larger than the size of a quarter. Large or distracting jewelry is not allowed. **Holes in jeans are not allowed.**

*Shirts need to fall right below the waistline. Shirts that are considered too long will need to be tucked in. The bottom two buttons on the polo need to be buttoned. Undershirts should not be visible at the neck, sleeves or hemline. Failure to comply will result in a dress code violation.

Final authority in dress code rests with Administration.

UNIFORM TOPS you order through approved vendor websites benefits the school with additional funding to purchase academic supplies, such as copy paper and more.

Uniform website: http://oasismiddleschool.net/uniforms

Dress Code Violations

Students may be asked to call parents to bring appropriate clothing if needed. Students may receive a consequence for violating the dress code policy. Consequences will follow the Code of Conduct.

Acceptable Companies for Uniform Shirts

Uniforms can be ordered from Sallee Promotions (official vendor of Oasis Schools).
Sallee Promotions
https://omsuniforms.itemorder.com/sale

Grading

A = 100-90%
B = 89-80%
C = 79-70%
D = 69-60%
F = 59% and Below

Late Class Work and Homework Policy

Late work at Oasis is defined for both students who have been absent from school and for students who do not finish assigned class work. Students who are absent from school will receive the number of days absent plus one to turn in all make up work. These guidelines will be in accordance with attendance procedures.

Homework is given almost daily in math. Other subjects are permitted to give homework. Students from time to time will have projects that cannot be completed inside the school day and require work at home. Students who do not complete their work inside of the allotted time during class will be expected to take that work home to be completed. Students can arrange to receive full credit for assignments turned in the next morning in such cases with teacher approval.

Submitting assignments/classwork late is not permitted. Due dates are expected to be met.
Assignments submitted after the due date will not receive credit – 0%.

Grading Policy for Unexcused Absences *(15 Days or More - within 90 Calendar Days)*

1. **Work Assigned During an Absence:**
   - **Assignments missed due to an unexcused absence for any class will receive 50% credit. It is the student's responsibility to check with the teacher for missed assignments upon their return.**

2. **Make-Up Policy:**
    - **Students may submit missed work for 50% credit, following the guidelines set by the teacher. However, the availability of make-up assignments may vary depending on the nature of the assignment. Students will only be allowed 5 days to submit a missed assignment.**
3. **Missed Assessments:**
    - **Students must take all assessments (quizzes, tests, presentations, etc.) in person with their teacher.**

Cheating

Cheating on assignments, quizzes, or tests will result in a major referral, and a zero (0) on the assignment, quiz, or test. The Code of Conduct will be used when issuing the consequence. Plagiarism is considered cheating and will be handled using the above policy. The improper use of AI could be considered cheating.

Report Cards, Interims

Report Cards will be issued quarterly every nine weeks. Final grades are posted in Focus by teachers. Interims (mid-terms) are available via Focus halfway through each quarter.

Lost & Found Items

All personal belonging including outdoor clothing, pencil boxes, book bags and lunch boxes should be labeled. All items found with a label will be returned to the owner. All unlabeled items go into the "Lost and Found" located in the front office. The school is not responsible for lost and found items beyond a reasonable amount of time. Unclaimed items will be given to Goodwill or a local charity.

Restrooms

Per HB 1521, students must use the restroom associated with their gender at birth.

Safety, Security

A weapons detection system is used at all Oasis Schools as students enter our buildings. All students must proceed through the system each morning prior to entering the school. Students do not need to remove small, everyday items like folders, books, keys, or cell phones from their backpacks. Large items like Chromebooks and binders will need to be removed. If the detection system alerts a particular student, the student will move to the side, and a staff member will help to determine the cause of the alert. An SRO may participate in the search. Prohibited items will be confiscated. Students found in possession of any prohibited items will be disciplined following the Code of Conduct and may face law enforcement consequence. No weapons or contraband are allowed on school property.

Each visitor to our school must also walk through the weapons detection system. The system may be used for before and after school events (i.e. plays, concerts, sporting events, parent meetings, etc.). If the system alerts on a parent/guardian/visitor, the person will need to take the item in question to their vehicle. Visitors will not be searched. Visitors may only enter if they successfully pass through the system.

School Counselor

Oasis Middle has a counselor who is available to help you concerning a variety of situations, including course selections, test score interpretation, problems in a particular class, challenges with a particular student, and/or problems dealing with situations at home. Students may make an appointment to see their counselor by stopping by the counselor's office or using the form on their Chromebook.

Search and Seizure

If, at any time, there is reasonable suspicion to believe a student is concealing contraband, illegal property, stolen items, cigarettes, tobacco, electronic cigarettes, alcohol, drugs, or any weapon, the principal or his/her designee has the right to search the student, student's locker, or the student's personal property. Specially trained canines trained to detect the presence of illegal drugs or other contraband may be utilized.

Smoking

The use of tobacco in any form is not allowed on campus. The possession and/or use of any tobacco product, lighters, matches, and electronic cigarettes while on campus, on the bus, or at any school activity, is prohibited.

Student Activities

Field trips, pep rallies, dances, etc. are all privileges and all school rules apply to these activities. As such, access to these activities may be revoked at any time.

Toys

Students are not permitted to have toys at school. Toys include fidget spinners, playing cards, speakers, etc. Please leave these items at home.

Withdrawals/Transfers

Students who are withdrawing or transferring from school must bring a note from home stating that fact. Parents must complete a withdrawal form. All Chromebooks, Chromebook chargers, textbooks, and property must be returned and fees paid. A 24-hour notice is greatly appreciated.

Visitors

Visitors/volunteers are permitted to be on campus volunteering. All visitors must be cleared before working in the building with students. Visitors can be cleared by the OMS front office staff.

Volunteers

<u>Parent/Teacher Organization (PTO)</u>

All parents and teachers, as members of the Parent Teacher Organization (PTO), are invited to PTO meetings for the purpose of increasing family involvement and providing equipment and resources to enhance student learning. You can join PTO at the first regular meeting of the year.

Level 2 Screening

To help ensure a safe learning environment for all students, the Oasis System follows Florida law regarding school volunteers. In accordance with **Florida Statutes Chapter 435** and **Senate Bill 676 (2023)**, volunteers who have direct contact with students or who participate in certain school activities may be required to complete a **Level 2 background screening**, which includes fingerprinting (fees are the responsibility of the volunteer) and state and federal criminal history checks. The type of screening required depends on the nature of the volunteer activity. Parents and community members interested in volunteering should contact the school office for current volunteer requirements and approval procedures.

Water

Students are permitted to have a clear water bottle during the school day. Stainless steel and metal bottles are not permitted. Glass bottles are not permitted. Plastic or silicone reusable bottles are permitted. Single-use plastic bottles are permitted. Students are only permitted to have water while here at school.

Oasis Middle School Safety Contract

Please review the expectations below for behavior and safety in the classroom, science lab, STEM class and Gator Garage makerspace. A parent or guardian's signature acknowledging receipt of this Student Handbook provides permission for your student to access tools and equipment for the 2026-2027 school year. Please submit a letter to the front office if you prefer not to have your child utilize tools and equipment in their classrooms or labs. Otherwise, receipt of this handbook will serve as acknowledgement and agreement with the OMS Safety Policies for academic activities.

Conduct Expectations

- Always conduct yourself in a responsible manner. Horseplay will not be permitted.
- Follow all written and verbal instructions carefully.
- Perform only authorized and approved experiments, as assigned.
- Do not eat, drink, chew gum or taste anything in the lab or classroom.

Use Protective Gear & Wear Appropriate Attire

- Wear eye protection, as instructed or when appropriate.
- Do not wear loose-fitting clothing, ties and dangling jewelry around moving or rotating machinery.
- Tie back long hair for lab work and when using machinery
- Report any accident, injury, burn, broken lab equipment and/or broken tools and equipment to the teacher immediately.
- Wear appropriate protective clothing, gloves and masks, when instructed.

Preparation

- Safety is your top priority. If you are not sure what you are doing, ask!
- Know the locations of all first aid, fire, and safety equipment.
- Do not touch any equipment, specimens or tools without permission from the teacher.
- Avoid touching your face, eyes, and mouth while working with materials or chemicals in the classroom.

Using Tools. Equipment and Technology

- Use scalpels, box cutters, X-acto knives, scissors, and other sharp instruments only as instructed.
- Use tools as they were designed to be used (A wrench is not a hammer).
- Never use a tool or machine unless you have been trained to use it safely.
- Do not remove dissection or construction tools, chemicals or glassware from the room without authorization.
- Do not leave a lit burner, hot plate or glue gun unattended.

Clean Up

- Return all supplies and tools to the designated storage location.
- Clean all work areas and equipment, as instructed.
- Put power tools in chargers or in storage areas, as instructed.
- Sweep up the floor space in and around your workspace & disinfect tables before leaving the classroom.