

Registration Process Checklist



Oasis Elementary North: 239-283-4511
Oasis Elementary South: 239-542-1577
Oasis Middle School: 239-945-1999
Oasis High School: 239-541-1167
Jacquelin Collins, Superintendent

Registration PROCESS:

Applicants are placed on the waitlist based on the date the application is received. Once a seat is available, the applicant is notified and given **1 business day** to respond. If a response is not received the applicant is removed from the waitlist. If a seat is offered and declined, a new application must be completed to be placed back on the waiting list. Students' positions on the waitlist may change at any time due to Enrollment Preference (see below).

Registration PREFERENCE

Military, and siblings of students currently enrolled in our school system are given preference when enrolling. Please complete a Sibling Preference Seat Assignment Form when submitting your paperwork. This form will NOT guarantee a seat when applying to our school.

APPLICATION DOCUMENTS

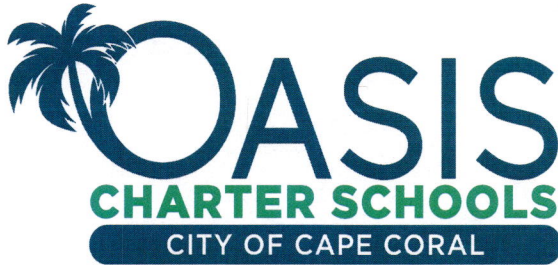
To finalize your child's application for our enrollment process, the following documents must be submitted:

- Student Registration form** completed and accurate (please be sure to answer all questions and fill in all areas). If your address and/or phone number change it is your responsibility to contact the school with updates. Inaccurate contact information will result in the loss of your seat, should one become available.
- Parent Involvement Acknowledgement** should be read, signed, and submitted.
- Parent Commitment Agreement** should be read, initialed, signed and submitted.
- Proof of Residency** must be submitted. This can be any one of the following: electric, water, cable bill, signed lease agreement, title statement or a homestead exemption. **If you are residing with a relative or friend, a letter signed by that individual, must be submitted stating that you are residing in their home. Your name and your child's name must be included, and you must have a copy, in their name, of one of the proofs of residence documents listed above.
- Driver's license:** Parent(s)/ Guardian(s) must be photocopied for your student's file to ensure that you are the parent/guardian legally able to enroll your student in school.
- Academic Transcript**
- Current Class Schedule**
- State Test Scores:** ELA & Math
- Copy of your child's IEP** (Individual Education Plan) must also be provided if your child is in an Exceptional Student Education (ESE) Program (this includes Speech, OT, etc.)
- Proof of Custody** must be provided if the student does not live with both natural parents.
- Birth Certificate** must be submitted.
- Form 680 Florida Certificate of Immunization** must be submitted and current.
- School Entry Health Exam** (within 12 months) must be submitted and current.
- Your Child's Social Security Card** Social Security Cards are used for identification and are not mandatory.

Submission of these documents does not guarantee your student a seat in our system. It allows your child to participate in our enrollment process. Families will be notified by phone, and by email when a seat becomes available.

Please ensure your contact information is always up to date with us. Failure to do so, may result in loss of seat.

Thank you for your interest in our Oasis Charter School System!



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Active Military Preference/ Sibling Preference/ Veteran Military Preference Form

STUDENT INFORMATION:

Name _____ Grade: _____ School Yr. 20____ - 20____
 Phone Number _____ Date of Birth: _____

**SIBLING PREFERENCE APPLIES ONLY WHEN SIBLINGS ARE CURRENTLY
 ENROLLED IN THE OASIS CHARTER SCHOOL SYSTEM**

Sibling preference only applies to siblings who are biological or adopted in the same household.

Name of sibling: _____ **Grade level:** _____

Name of sibling: _____ **Grade level:** _____

Siblings' school(s): Oasis Elementary North Oasis Elementary South
 Oasis Middle School Oasis High School

Active-Duty Military Parent/ Dependent child (If applicable)

Veteran-Duty Military Parent/ Dependent child (If applicable)

Applicants legal parent(s) must provide one of the following when applying for Military Preference: Military official orders, Military I.D. or Veteran designation card

To place your child's name on the waiting list, the following documents **must** be submitted at the time of submission:

1. **Student Registration form**, this can be found on the Oasis Middle School Website.
2. **Birth Certificate:** Must be submitted
3. **Florida Certificate of Immunization** (Blue) DH680/Must be submitted and current.
4. **Health Examination** (Gold) DH3040/Must be submitted/ upon enrollment current within 12 months.
5. **Proof of Residency** must be submitted to verify that you legally reside in SW Florida. *This can be an electric or water bill, signed lease agreement or a homestead exemption.*
6. **Proof of Custody** must be provided if the student does not live with both natural parents.
7. **Copies of Both Parent(s) I.D.'s / Guardian(s) I.D.'s**
8. **Academic Transcript/Current Class Schedule/ State Test Scores: ELA & Math**/Must submit
9. **IEP/Gifted Documents:** If applicable. This includes speech, O/T, etc.

Please be aware that submission of this form does not guarantee your student a seat in the City of Cape Coral Oasis Charter School System, it is only used for determining the order of preference when assigning available seats.

ALL LISTED DOCUMENTS -1-8 MUST BE SUBMITTED TO ENSURE YOUR CHILD IS ELIGIBLE FOR ASSIGNMENT.



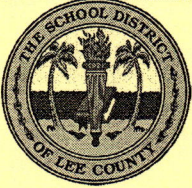
**OASIS CHARTER SCHOOLS
CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
STUDENT REGISTRATION**

Application for: (if submitting a Kindergarten Enrollment Application *only one elementary school* may be selected)

- Oasis Elementary North Oasis Elementary South
 School Year: 20 - 20 Grade: KG 1st 2nd 3rd 4th 5th
 Oasis Middle 6th 7th 8th Oasis High 9th 10th 11th 12th

STUDENT'S NAME AS IT APPEARS ON BIRTH CERTIFICATE:			
Last		First	Middle
<input type="checkbox"/> First time in Lee County Public School <input type="checkbox"/> First Time in Florida Public School <input type="checkbox"/> First Time in school in the United States			
STUDENT'S SOCIAL SECURITY #	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	STUDENT'S ETHNICITY <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	WHAT IS THE STUDENT'S RACE? (Mark one or more races to indicate what you consider the student to be) <input type="checkbox"/> White <input type="checkbox"/> Indian (American) or Alaskan Native <input type="checkbox"/> Black or African American <input type="checkbox"/> Pacific Islander or Hawaiian <input type="checkbox"/> Asian
BIRTHDATE (M) ____/(D) ____/(Y) ____		BIRTHPLACE: CITY STATE COUNTY	
Expelled from Previous School <input type="checkbox"/> YES <input type="checkbox"/> NO Date _____ School _____ Arrested Resulting in Charge <input type="checkbox"/> YES <input type="checkbox"/> NO Juvenile Justice Action <input type="checkbox"/> YES <input type="checkbox"/> NO		Previous District Referral to Mental Health Services <input type="checkbox"/> YES <input type="checkbox"/> NO Life Threatening Allergies <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, Explain: _____ Medical Condition with Special Care <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, Explain: _____	
ADDRESS WHERE STUDENT LIVES		MAILING ADDRESS (IF DIFFERENT)	
STREET		STREET	
CITY/STATE		CITY/STATE	
ZIP CODE		ZIP CODE	
MAIN CONTACT #:		EMERGENCY PHONE #:	
With whom does the student reside? <input type="checkbox"/> Both Natural Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other _____			
INFORMATION FOR: <input type="checkbox"/> Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____ Name: _____ Address: _____ Main Contact #: _____ Home #: _____ Wk. Phone: _____ Occupation: _____ E-mail Address: _____		INFORMATION FOR: <input type="checkbox"/> Father <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____ Name: _____ Address: _____ Main Contact #: _____ Home #: _____ Wk. Phone: _____ Occupation: _____ E-mail Address: _____	
Is a language other than English used in the home? <input type="checkbox"/> YES <input type="checkbox"/> NO What language? _____	Does the student have a first language other than English? <input type="checkbox"/> YES <input type="checkbox"/> NO What language? _____	Does the student most frequently speak a language other than English? <input type="checkbox"/> YES <input type="checkbox"/> NO What language? _____	Has your child attended a United States school for less than 3 full years? <input type="checkbox"/> YES <input type="checkbox"/> NO Date entered in U.S. school. (M) ____/(D) ____/(Y) ____
Preferred language to be contacted: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Creole <input type="checkbox"/> Other _____			
Is either parent a current or former member of the U. S. military? <input type="checkbox"/> YES <input type="checkbox"/> NO			
NAME OF LAST SCHOOL ATTENDED:		<input type="checkbox"/> PUBLIC <input type="checkbox"/> PRIVATE <input type="checkbox"/> ALTERNATIVE SCHOOL <input type="checkbox"/> HOME SCHOOL <input type="checkbox"/> CHARTER SCHOOL	Have you moved recently due to working in agriculture or the fishing industry? <input type="checkbox"/> YES <input type="checkbox"/> NO
CITY STATE COUNTY			
ZIP CODE COUNTRY			

SIGNATURE OF PARENT	PLEASE PRINT YOUR NAME	DATE
THIS BOX FOR OFFICE USE ONLY		
STUDENT # _____	SCHOOL NAME _____	
ENROLLMENT CODE _____	ENROLLMENT DATE ____/____/____	ALTERNATIVE SCHOOL _____
<input type="checkbox"/> NEW ENROLLMENT <input type="checkbox"/> TRANSFER FROM SCHOOL		<input type="checkbox"/> RE-ENROLLMENT TO LEE COUNTY
PRIOR SCHOOL DISTRICT _____	PRIOR STATE _____	PRIOR COUNTRY _____ Yrs Intrp _____



THE SCHOOL DISTRICT OF LEE COUNTY

Department of ESOL

2855 Colonial Boulevard, Fort Myers, FL 33966 | ☎: 239.337.8311

HOME LANGUAGE SURVEY

Instructions / Instrucciones / Enstriksyon:

Please answer Question 1 - 3. Check appropriate checkbox for language, sign, date and upload in FOCUS.

Favor de contestar las preguntas 1-3. Revise que ha marcado el idioma, y que ha firmado e incluido la fecha antes de someter en FOCUS.

Tanpri reponn Kesyon 1 - 3. Tcheke kaz ki apwopriye pou lang, siy, dat ak telechaje nan FOCUS.

STUDENT NAME/Estudiante/Élev: _____

Student ID#: _____

1. What language is primarily used in the home?

¿Qué idioma se utiliza principalmente en el hogar?

Ki lang yo itilize prensipalman nan kay la? _____

2. What is the student's first (native) language?

¿Cuál es el primer idioma (nativo) del estudiante?

Ki premye lang (matènèl) elèv la? _____

3. What language does the student most frequently speak?

¿Qué idioma habla el estudiante con más frecuencia?

Ki lang elèv la pale pi souvan? _____

Please check to confirm / Por favor marque para confirmar / Tanpri tcheke pou konfime

<input type="checkbox"/>	<i>I acknowledge that by selecting a language other than English on any of the above three Home Language Survey questions, my child will be temporarily placed in the ESOL Program pending testing.</i>
<input type="checkbox"/>	<i>Reconozco que al seleccionar un idioma que no sea el inglés en cualquiera de las tres preguntas anteriores de la Encuesta sobre el idioma del hogar, mi hijo será colocado temporalmente en el programa ESOL en espera del examen.</i>
<input type="checkbox"/>	<i>Mwen rekonèt ke lè mwen chwazi yon lang ki pa angle nan nenpòt nan twa kesyon Sondaj Sou Lang Lakay Mwen Anlè a, y ap mete pitit mwen an tanporèman nan Pwogram ESOL la annatant tès la.</i>

Parent Signature/Firma/Siyati: _____

Date/Fecha/Dat: ____/____/____

Submitted by/Presentado por/Soumèt pa: _____



PARENT COMMITMENT AGREEMENT

By choosing Oasis Middle School, you are choosing for your child to attend a RIGOROUS ACADEMIC PROGRAM within a STRUCTURED and DISCIPLINED ENVIRONMENT. Please carefully read the following commitment statements and initial each one that agrees with your philosophy for your child's education.

If you hesitate to sign any of the following items, please carefully reconsider whether Oasis Middle School is the right choice for your student. Your child's opportunity for success is greatest if your educational beliefs are aligned with those of our school.

1. ___ I understand that the curriculum is intended to be "hard". I will help my child welcome and revel in the challenge, beginning in 6th grade.
2. ___ I understand the school's grading scale, and that "average" work earns a "C", while "A's" are reserved for excellence.
3. ___ It is my responsibility to hold my child accountable for his or her actions, and I will not tolerate any behavior that distracts from the learning of others.
4. ___ I understand the specifics of the Oasis Middle School uniform policy and will dress my child accordingly.
5. ___ I will provide time and a quiet, distraction-free environment in my home for studying. I will see that my child's assignments are completed daily, using the student planner for current information.
6. ___ I understand that it is my responsibility to consider the retention of my child if he or she cannot perform on grade level.
7. ___ I understand that the Oasis Middle School program succeeds only through excellent attendance and that frequent absences are unacceptable. Therefore, I agree, whenever possible, to schedule family vacations and appointments outside of school hours, and to remove my child from school only for health reasons.
8. ___ I will read newsletters from teachers and the office, check the school calendar online, and be responsible for knowing the information contained in them.
9. ___ I will expect exemplary behavior from my child on the bus and will support the discipline policies needed to keep our children safe.
10. ___ I will readily be involved in my child's education as a member of our PTO, school committees, or in other roles that utilize my strengths.
11. ___ I understand that, by choosing Oasis Middle School, I have made a commitment to assist and support the school to provide the best possible education for all children. If the time comes that I am unable to honor that commitment and offer that support, I will carefully reconsider whether Oasis Middle School is the right program for my child.

Please direct any questions to our Oasis Middle School Principal at (239)945-1999

Student's Name: _____ Date: _____

Parent Signature: _____ Date: _____



Acknowledgement of Parent Volunteer Policy

Documentation Required for Processing Background Checks for School Volunteers:

- You must fill out a Confidential Application form each year for each parent/guardian. This form allows us to ensure that your information is current and up to date and provides us with permission to run your background check.
- This information will be shared between Cape Coral Charter schools at your request.

Receiving Clearance:

- While your paperwork is being processed, you may still help in certain areas on campus. You will need to bring your driver's license with you each time you arrive on campus.
- You will receive a Clearance Notification once your background check is complete. This notification should be completed and returned. It provides us with the necessary information to help you complete your volunteer hours.

Requirements for Volunteering:

- Parents/Guardians are required to complete a minimum of 12 volunteer hours. This requirement is per family, not per child.
- It is your responsibility to accurately log your hours by signing in and out at the front desk or completing Off-Site Hours forms if necessary.
- When volunteering, you must sign in and out each time you are on campus. If you do not sign in/out, you will not receive credit for those hours.

I agree and acknowledge that our family will spend a minimum of 12 hours involved with the Cape Coral Charter School System for each school year that my child attends.

Parent/Guardian Name

Student Name(s)

Students currently enrolled at (please check all that apply): Oasis Middle School
 Oasis Elementary North Oasis Elementary South Oasis High School

Parent/Guardian Signature: _____